

## TFDI DRIVEWAY APRON AGREEMENT APPLICATION INSTRUCTIONS

- 1) Property owner must provide exact parcel 10 #
- 2) A full legal description of the property is required (found in the title insurance policy).
- 3) The property owner must sign form and have his or her signature notarized.
- 4) The form needs to be signed by Town Chairman and Town clerk and be notarized.
- 5) The form must be recorded (\$30) with the Register of Deeds.
- 6) Three copies are required for records; Town 's Attorney, Home Owner, and TFDI Permit Office.
- 7) Fill out TFDI Building Application Form for Driveway Apron Construction.
- 8) Provide plans showing construction along with setbacks