



## Town of Fond du Lac Planning Commission Meeting

Location	Town Hall W5990 Pioneer Road
Date	Thursday, August 25th, 2022
Time	6:00 PM
Note	<p>Town board members may be in attendance for information gathering purposes but will not take any action.</p> <p>Interested parties are encouraged to attend.</p> <p>All plan commission decisions are recommendations; the town board makes the final decision based on the recommendation.</p> <p>*Items 8-10 may be postponed to a future meeting date.</p>

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### Agenda

1. Call to order and notice of open hearing
2. Approval of minutes from previous meeting
3. Discuss division of planning commission member duties
4. Nominate and elect a new member to serve as secretary
5. Review CSM (Swederske)
  - a. Location: N5839 Esterbrook Road (Parcel Number: T09-15-17-20-10-009-00)
  - b. Request is to combine the existing lot owned by Vincent and Sandra Swederske (lot 1) with a part of the existing lot (lot 2) south of their existing property. Lot 2 was conveyed to the Swederskes from the Meisenburgs in a Warranty Deed.
6. Review CSM (Estabrooke Cemetary)
  - a. Location: N6792 Esterbrook Road (Parcel Number: T09-15-17-07-04-008-00)
  - b. Request is to create two lots (~ .5 acres each) from the Estabrooks Cemetery plot (42.813 acres) for residential houses (lot 2, the one further south, already has a house and garage) along Esterbrook road in the southeast corner of the property.
7. Review request regarding animal housing (Jeanna Giese Frasseto)
  - a. Location: N7086 Winnebago Drive
  - b. Request is to have five dogs at the home. Five dogs does not currently fit within the current ordinance or within the definition of a kennel.

- c. Current ordinance: “Animal housing. There shall be a limit of four dogs and two cats per dwelling unit. All animals must be kept and controlled so that no nuisance is created.”
  - d. Current dog kennel definition: “A place where more than two adult dogs are boarded for a fee on a recurrent basis, or a place where more than five adult dogs are kept for any purpose.” Kennels are also only allowed in commercial and agricultural districts. The board has previously determined that having kennels in residential districts would create land use conflicts.
- 8. Review the details and definitions surrounding multifamily special exceptions.\* (Herb Kedinger)
  - a. Review the current zoning map for discrepancies in multifamily lots.
  - b. Identify multifamily growth areas
- 9. Forms got the go-ahead from Matt. Review any changes and decide whether to send to the board for approval to adopt the new forms.\* (Jess Kahlow)
  - a. Decide how people should submit applications so the cover letter can be updated.
  - b. Discuss permit document for special exceptions. (per Matt’s recommendation)
    - i. Matt says we want the special exception process to culminate in a written and signed permit document rather than just notes in the minutes.
- 10. Consider recommending a text amendment to officially give authority over all special exceptions to the planing commission. (per Matt’s recommendation)\*
  - a. Historically, the Board has given all special exceptions to the planning commission, but the ordinance designates some (see p. 62 of zoning ordinance) to the board of appeals.
- 11. Adjournment